

ODISHA RESEARCH CENTRE

ADVERTISEMENT FOR ENGAGEMENT OF RESEARCH ASSISTANT (CONTRACTUAL)

The Odisha Research Centre (ORC), Bhubaneswar invites applications from eligible candidates for engagement against the following position:

SL. NO.	NAME OF THE POSITION	VACANCY
1	Translator: Odia to English (Contractual)	01 (One)

PROJECT: Translation of Knowledge Text (Odia to English)

REMUNERATION
Rs. 31,000/- per month

INITIAL TENURE
1 Year

ELIGIBILITY & OTHER DETAILS

- Master's degree in English, Odia, Translation Studies, Linguistics, Journalism and Mass Communication, or a related discipline in the Humanities or Social Sciences.
- Experience in translating knowledge texts, scholarly works, historical writings or other nonfiction material.
- Experience in copy-editing, proofreading, reference verification and preparation of manuscripts for publication.
- Familiarity with Odisha's history, society, culture and intellectual traditions.

www.odisharesearchcentre.org

APPLICATIONS OPEN – APPLY ONLINE

Last Date to Apply: 30th September

Only shortlisted candidates will be contacted. Odisha Research Centre reserves the right to reject any application without assigning reasons thereof.

Sd/- Odisha Research Centre (ORC)
Bhubaneswar

ODISHA RESEARCH CENTRE

ADVERTISEMENT FOR ENGAGEMENT OF TYPIST/DATA ENTRY OPERATOR (CONTRACTUAL)

The Odisha Research Centre (ORC), Bhubaneswar invites applications from eligible candidates for engagement against the following position:

SL. NO.	NAME OF THE POSITION	VACANCY
1	Typist / DEO	01 (One)

PROJECT: Translation of Knowledge Text (Odia to English)

REMUNERATION
Rs. 20,000/- per month

INITIAL TENURE
1 Year

ELIGIBILITY & OTHER DETAILS

- Graduation or equivalent qualification from a recognised Board/Institution.
- Proficiency in reading, writing and accurate computer typing in both Odia and English.
- Working knowledge of MS Word, MS Excel, document formatting, data entry and management of electronic records.
- Relevant experience in bilingual typing, data entry, transcription or desktop publishing (DTP), preferably in academic institutions, research organisations, publishing houses or similar establishments, will be preferred.
- Familiarity with Odia Unicode typing and DTP software such as Adobe PageMaker, Adobe InDesign or CorelDRAW will be an added advantage.

www.odisharesearchcentre.org

APPLICATIONS OPEN – APPLY ONLINE

Last Date to Apply: 30th September

Only shortlisted candidates will be contacted. Odisha Research Centre reserves the right to reject any application without assigning reasons thereof.

Sd/- Odisha Research Centre (ORC)
Bhubaneswar